

Task	E	V	G	S	N	U	N	Comments
		G			I		A	
Training and Supervision								
Orientation to the workplace								
Training · (usefulness, clarity, relevance, thoroughness)								
Supervision · (direction, availability, clarity)								
Assignments								
Similarity of job to description								
Level of skill required								
Challenge required								
Variety provided								
Learning								
Technical skills acquired · (such as computing, accounting)								
Soft skills acquired · (such as communication, interpersonal)								
Knowledge gained								
Overall evaluation								
How would you rate this position overall?						Comments:		
E	VG	G	S	NI	U			
What were greatest benefits of this job to you?								
What do you think were your most significant contributions to the job?								

Career Preparation

How did this experience help you clarify your career goals?

What, if any, career opportunities might exist for you with this organization?

What advice would you give your employer about improving the training, supervision or assignments?

What advice would you give a co-op student who was about to begin a work term with this employer?

I permit the Co-op Office to show this evaluation to other co-op students.

Student's Signature _____ Date: _____

I do not want other students to see this evaluation.

Student's Signature _____ Date: _____

Thank you for your cooperation. The rest of this form is to be completed by your co-op coordinator.

Co-op Coordinator

I consider this evaluation **satisfactory**.

Signature: _____ Date: _____

I consider this evaluation **unsatisfactory**.

Signature: _____ Date: _____

Student must submit an improved evaluation by this date: _____

For next work term:

Returning to employer _____ Switching employers _____ Undecided _____

After final work term:

Received offer of permanent employment from co-op employer? Graduate recruiting? Further education?

Coordinator's comments from meeting on student's return to campus:

Statistics: (to be completed by co-op co-ordinator)

Employment Category:			
1 Chartered Accounting	2 Teaching	3 Other (specify)	4 Public Relations/ Communications/ Advertising
5 Arts/Culture/ Heritage	6 Law/ Law Enforcement	7 Finance – Management/ Accounting	8 Finance - Securities/ Investments
9 Finance – Retail/ Commercial Banking	10 Administration/General Management	11 Self Employed	12 Marketing – Product Management
13 Marketing - Sales	14 Marketing - General	15 Clergy/Religious Education	16 Supply Chain/ Logistics/ Operations
17 Social Services/ Recreation/ Health Services	18 Retail/ Hospitality Management	19 Resource Management/ Planning	20 Research – includes economic policy, scientific
21 Information Technology – Programmer/Analyst	22 Information Technology – Web Development	23 Information Technology – Support	24 Human Resources/ Training & Development
25 Clerical (Office/ Sales)	26 Insurance (except sales)	27 Consulting	28 International Development
Employment Sector:			
<input type="checkbox"/> Private sector	<input type="checkbox"/> Non-profit sector	Public sector:	<input type="checkbox"/> Federal <input type="checkbox"/> Municipal <input type="checkbox"/> Provincial <input type="checkbox"/> Public Institution