

S.B.E. Co-op Fees

Information for co-op students in **Business, Economics** and the **Computing and Business** Double Degree.

All fees at Wilfrid Laurier University are:

- Payable at the WLU Business Office, prior to the beginning of the next academic term
- Subject to an interest penalty (currently 1.25% per month) on overdue accounts
- Assessed on a per academic term basis
- Outlined in the WLU Undergraduate Calendar under "Fees"
- Subject to Board of Governors' approval and may change without notice
- Reviewed annually, with modifications applied to fall term fees.

Payment of Co-op Fees

The co-op fee is assessed to recover a portion of the overall costs of maintaining Laurier's co-operative education programs and promoting the programs to employers. Co-op fees become part of the general operating funds of the University. The Department of Co-operative Education is assigned a budget to cover salaries, travel, postage, telephone charges and other expenses. The University does not receive government assistance to offer co-op. All Laurier Co-op students pay a two-term fee before their first work term.

- The fee is currently assessed at \$591.60 per academic term, as of July 1, 2010.
- For second year, the fall term fee is due no later than two weeks following the deadline for acceptance of your co-op offer.
- For second year, the winter term fee will normally be billed in November and due in December, prior to the beginning of the academic term.
- For third year, the fall term fee will normally be billed in July and due in August, prior to the beginning of the academic term.
- For third year, the spring term fee will normally be billed in March and due in April, prior to the beginning of the academic term.

Refund Policy

Should you withdraw from co-op, the fee will be refunded on a pro-rated basis as described below. (This policy applies even if there has been any delay in the billing of the fee.)

Second Year Students:

Fall Term 2010

- 100% of the fall term fee is refunded within two weeks following the deadline for acceptance of the co-op admission offer
- 45% of the fall term fee is refunded between the deadline for acceptance of the co-op admission offer and November 1, 2010
- 0% of the fall term fee is refunded after November 1, 2010

Winter Term 2011

- 100% of the winter term fee is refunded within three weeks of the first day of classes
- 45% of the winter term fee is refunded between this date and three days following the posting of the rank/match results
- 0% of the winter term fee is refunded after this date

Third Year Students:

Fall Term 2010

- 100% of the fall term fee is refunded within three weeks of the first day of classes, up to and including October 1, 2010
- 45% of the fall term fee is refunded between October 2 and November 1, 2010
- 0% of the fall term fee is refunded after November 1, 2010

Spring Term 2011

- 100% of the spring term fee is refunded within three weeks of the first day of classes
- 45% of the spring term fee is refunded between this date and three days following the posting of the rank/match results
- 0% of the spring term fee is refunded after this date