

# Career Development Certificate

## Why complete my Career Development Certificate?

Completing five career development workshops to earn the Career Development Certificate will:

- Give you the skills and knowledge to find the position you want and plan a fulfilling career
- Make a valuable addition to your resumé and Laurier Co-curricular Record

## Which workshops do I need to attend?

Workshops are offered on multiple dates during every month of the academic year.

View the workshop schedule and register for sessions on Laurier Navigator at [www.wlu.ca/career](http://www.wlu.ca/career).

You need to attend the following five workshops, in any order, during any point in your studies at Laurier:

- **Career Planning:** learn how to begin researching your career options
- **Resumé Writing:** craft a top-notch resumé - it is critical to securing an interview
- **Cover Letter Writing:** show the employer why you are the best person for the job
- **Job Search and Networking Strategies:** tap into the hidden job market
- **Interview Success:** learn how to make a great impression in a job interview

## How do I obtain my Certificate?

Get your Career Development Certificate ticket stamped by the facilitator at the end of each workshop.

Bring your completed ticket to the Career Centre to receive your certificate!

**“...it was a very useful and well-structured program that any student should do to gain valuable career skills for summer jobs or full-time employment.”**

- Second-year BBA student

**“I completed my certificate in my first year and found the experience really valuable...I liked that the workshops were short. Students can pop into the Centre and complete a workshop in between classes.”**

- Second-year Health Sciences student